



## **VOLUNTEER EDUCATOR**

### **Holocaust Centre of New Zealand**

#### *Job Description*

The role of a Volunteer Educator is to deliver education programmes developed by the Holocaust Centre of New Zealand. School groups range from Year 6 – Year 13 students. Adult groups are tertiary students or adult education/social groups.

#### **Volunteer Educators are required to:**

- Successfully complete the Volunteer Presenter Training course
- Communicate with the school teacher/ group leader prior to the visit to establish the focus of learning
- Prepare for each presentation to the school group/adult group
- Prepare and present to school groups/adult groups
- Provide feedback to the Education Director concerning any questions or suggestions to promote ongoing programme improvement
- Act at all times as a trusted representative of the Holocaust Centre of New Zealand

Volunteer Educators will be provided with educational resources and are to become familiar with the current exhibits and all associated resources. Training will involve observation sessions of school groups & experienced educators will be available to help advise Volunteer Educators on the development of presentations.

#### **Training, Induction & Delivery**

Volunteer Educators will need to:

- Observe sessions covering a range of topics
- Co-present with experienced Educators for a minimum of three sessions
- Be open to feedback from the Education Director & education team in the delivery of presentations and use of materials

#### **Required Skills**

To fulfil the expectations of the role, prospective Volunteer Educators are required to have:

- Experience of working with children, youth or adults in a formal or informal learning environment
- Effective presentation skills and a strong knowledge of the subject to be taught, including familiarisation with resource materials
- Ability to present curriculum developed by the Holocaust Centre of New Zealand and commitment to remain faithful to the programme content
- Ability to co-present, work as part of a team or teach sessions individually
- Ability to interact with the visiting group and be sensitive to their needs

Please note: In order to develop your skills as an Educator, you will be offered opportunities to take part in professional development activities.